

Broadview Elementary
School-Level Parent and Family Engagement Plan (PFEP)
2023-2024

Mission Statement

The mission of Broadview Elementary is to provide research-based differentiated instruction aligned to state standards to address the needs of all learners in a safe educational environment supported by technology, real world applications and targeted professional development.

Engagement of Parents and Families

Broadview Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents are involved in the Title 1 program through monthly parent activities that begin early in the year with our Open House for all grades. Parents had access to their children class schedules through CANVAS and met their child's teacher virtually. A Title One Annual Meeting will occur on September 10, 2020. These monthly meetings keep the parents informed of the many components of the Title 1 program. In addition, parents learn about the school curriculum and assessments, and are also recruited to become part of the school's decision-making progress such as the SIP committee.

We plan to combine PTA, SAC, SAF and Title 1 Family Nights into one evening to maximize participation and continue to be successful in providing parents a forum in an organized, ongoing and timely manner. Parents have the opportunity to attend staggered activities that involve them on several levels. SAC/SAF meetings throughout the year offer parents a vehicle for input into how parental involvement funds are used, what items should be included in the Title 1 Parent Compact, Title 1 Parent Survey, and keeps parents informed as to the implementation of the School Improvement Plan.

Broadview's Viewpoint has a corner dedicated to keep parents up to date on Title 1 issues and various ways to communicate with the school. On the school Website and our CANAVS page, we have information about Parent Involvement Policies and how to access the School Improvement Plan (SIP).

Coordination and Integration

Broadview Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Education Act	Supplemental Instructional Support provided by Title 1 will be discussed with parents during the development of the students IEP.
2	Curriculum Night	Parents will be provided with information regarding FAST, Florida B.E.S.T. Standards, curriculum, and grade level assessments.
3	Reading Family Night	Parents will be provided with grade specific strategies that can be implemented at home to improve reading.
4	Math & Science Night	Parents will be provided with grade specific strategies that can be implemented at home to improve math.
5	Pre-K Programs	Pre-K teachers will hold parent meetings to discuss specific learning needs and academic progress.
6	Kindergarten Transition	The school will provide activities to assist with the transition into the regular public-school program. Activities may include virtual tours and back-to-school orientation.

Annual Parent Meeting

Broadview Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Planning for the Annual Meeting with school leadership, SAC chair, Title 1 Liaison and Community Liaison	Frequency: 2 times minimum Duration: 45 minutes each session	Nonprofit Leadership Center (article): https://nlctb.org/tips/improve-team-communication/?gclid=CjwKCAjwkN6EBhBNEiwADVfy5M2i9NFMLSUOA75M1iKnSM2my2DxtN_N8eEH-7uZAJpMADgD0W14RoCN-gQAvD_BwE	Sent by e-mail, posted on CLEVER, robot calls, and posted on the school's website
Annual Parent Meeting flyer distribution	At the beginning of the school year	Davidson Institute: https://www.davidsongifted.org/gifted-blog/preparing-	Sent by e-mail, posted on CLEVER, robot calls, and posted on the school's website

	<i>and once the date approaches</i>	<i>for-and-holding-an-effective-school-meeting/</i>	
<i>Open House</i>	<i>August 15th, 2022 2 hours</i>	<i>Davidson Institute: https://www.davidsongifted.org/gifted-blog/preparing-for-and-holding-an-effective-school-meeting/</i>	<i>Sent by e-mail, posted on CLEVER, robot calls, and posted on the school's website</i>
<i>Title 1 Annual Parent Meeting</i>	<i>At the beginning of the school year.</i>	<i>Davidson Institute: https://www.davidsongifted.org/gifted-blog/preparing-for-and-holding-an-effective-school-meeting/</i>	<i>Sent by e-mail, posted on CLEVER, robot calls, and posted on the school's website</i>

Flexible Parent Meetings

Broadview Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Parent Conferences are scheduled in the mornings or after class is dismissed, five days a week. The social worker makes phone calls and home visits when needed. PTA, SAC, and Title 1 Parent Nights will be conducted regularly on the same evenings, so that parents have an opportunity to participate in all or selected events. SAC parents have approved this collaboration during the past several years and agree that this has increased parent involvement in Title 1 Family Nights activities.

Building Capacity

Broadview Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Open House</i>	<i>1 evening event</i>	<i>Open House is crucial to build good relationship between parents and teachers. Parents get acclimated with the school, their children's teachers, and assist in opening communication between school and families.</i>	<i>Sign in Sheet, Survey</i>
<i>Title 1 Annual Parent Meeting</i>	<i>1 evening event</i>	<i>Title 1 Annual Meeting is important because it informs the parents about Title 1 and involve them in the school decision making process as well as money allocation.</i>	<i>Sign in Sheet, Survey</i>
<i>SAC/SAF Meetings</i>	<i>Monthly (Third Thursday of the month)</i>	<i>Keeps parents and staff up to date with school decisions and ongoing events.</i>	<i>Sign in Sheet, Survey</i>

<i>Literacy Night</i>	1 evening event	<i>It excites and engages students and families. It helps families understand the importance of reading. It gives parents tips and tricks as to how to help their child read at home.</i>	Sign in Sheet, Survey
<i>Curriculum Night</i>	1 evening event	<i>It helps parents understand what their children will be learning during the year, what standards will be used and what are the expectations.</i>	Sign in Sheet, Survey
<i>Math and Science Night</i>	1 evening event	<i>It excites and engages students in learning science. It gives parents ideas as to how involve science at their homes.</i>	Sign in Sheet, Survey
<i>ESOL Night</i>	1 evening event	<i>It provides the parents with important information about how to help their children at home.</i>	Sign in Sheet, Survey
<i>Kindergarten Round-Up</i>	1 evening event	<i>It gives parents an idea of the school and allows teachers, students and families to get to know each other and prepare for the future ahead.</i>	Sign in Sheet, Survey

Staff Training

Broadview Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Benchmark Advanced</i>	<i>1 x 4 hours</i>	<u>Standards, Priorities, and Goals Lead for Literacy</u>	Sign-in sheet, agenda, handouts
<i>Envision</i>	<i>1 x 4 hours</i>	<u>Standards, Priorities, and Goals Lead for Literacy</u>	Sign-in sheet, agenda, handouts
<i>SEL Training</i>	<i>1 x 1 hour</i>	<u>Why is SEL important in Schools</u>	Sign-in sheet, agenda, handouts
<i>RTi Training</i>	<i>1 x 1 hour</i>	<u>What is RTi and why it's important?</u>	Sign-in sheet, agenda, handouts
<i>Bridges Training</i>	<i>1 x 1 hour</i>	<u>Bridges</u>	Sign-in sheet, agenda, handouts
<i>FAST Training</i>	<i>45 mins./1 hour</i>	<u>FAST</u>	Sign-in sheet, agenda, handout

Other Activities

Broadview Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Parents will be encouraged to attend meetings and workshops focused to help their children succeed in school. Parent flyers, brochures, newsletters, and Parent Involvement Policy will be available for parents in the front office.

Communication

Broadview Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Broadview Elementary will be distributing via first week packet, e-mail, posting it on the school's Website and CANVAS page, information about Title 1 to all students. This packet will include "Right to Know Letters," "Parent Compact," location of the School Improvement Plan, Parental Involvement Policy, and any information related to family resource center. The monthly newsletters will contain information about Title 1 and up to date information regarding parent activities, policies and procedures regarding the Title 1 program.

The Title 1 Annual Parent Meeting will offer information about the school's curriculum and academic expectations. This information will be offered monthly through our SAC/SAF meetings. These meetings provide the forum for parents to provide input and give suggestions about the decisions affecting the academic programs. Parents are actively recruited for SAC, beginning with the Title 1 Annual Meeting and throughout the year at Title 1 Family Nights.

Parents have the opportunity to provide input throughout the year. Comments and suggestions will be taken into consideration and included in the review of the Parent Involvement Plan.

Parents have the opportunity to provide input on the Compact. Comments and suggestions will be taken into consideration when creating the coming year's compact.

Accessibility

Broadview Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

To ensure accessibility, flyers for parent involvement activities are distributed in different languages such as Spanish and Creole. Parent informational brochures are also in the different languages and located at the front office.

In order to increase the involvement of students with disabilities, additional invitations will be sent home to encourage participation and ESE teachers will take an active role in inviting and recruiting parents to these events.

School-Parent Compact

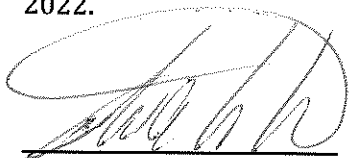
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 03/31/2022 and will be in effect during the 2022-2023 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2022.



Principal's Signature


Date

SAC Chairperson


Date